

COMMISSION ON VASAP  
QUARTERLY BOARD MEETING

Friday, September 11, 2015

**Minutes**

**Attendance:**

**Commission Members:**

Delegate Jackson H. Miller, Chairman  
Sheriff Michael L. Wade, Vice Chairman  
Delegate David J. Toscano  
The Honorable Mary Jane Hall  
The Honorable George D. Varoutsos  
Ms. Pat Eggleston  
Mr. John Saunders  
Mr. James Hatcher Johnson  
Mr. Roy-Keith Lloyd

**Absent:**

Senator Thomas K. Norment  
Senator Richard H. Stuart  
Delegate G.M. "Manoli" Loupassi  
Delegate Richard L. Morris  
The Honorable Gino W. Williams  
Ms. Mellie Randall

**Commission Staff:**

Ms. Angela Coleman, Executive Director  
Mr. Oscar Brinson, Legal Counsel  
Ms. Rosario Carrasquillo  
Mr. Richard Foy  
Mr. Christopher Morris  
Ms. Charlene Motley

**ASAP Directors:**

Ms. Robyn Allen  
Mr. Anthony Carmichael  
Ms. Angela Fortune  
Ms. Mary Read Gillispie  
Mr. Richard Griffin  
Ms. Victoria Kesler  
Mr. Daren Leake  
Ms. Patricia Lowery,  
Ms. Jaime Moran  
Ms. Deborah Morgan  
Ms. Janice Petty  
Ms. Cindy Sheffield  
Ms. Tara Smith  
Mr. Rick Wilkins

**Guests:**

Mr. Fleet Dillard  
Mr. Chad Goodwin  
Mr. John Honea  
Mr. Mathew Kite  
Ms. Patricia Lowery  
Mr. Scott Mason  
Mr. Josh Perkins  
Ms. Jackie Sheehey  
Mr. Jim Weaver

**Time and Place:**

The quarterly meeting of the Commission on the Virginia Alcohol Safety Action Program (VASAP) was held on September 11, 2015 at the General Assembly Building 6<sup>th</sup> Floor Speaker's Conference Room. The meeting was called to order by the Honorable Jackson H. Miller, Chairman.

**Welcome:**

Delegate Miller welcomed and thanked everyone for attending the meeting. Delegate Miller stated that the meeting would be conducted differently, that the Commission members would convene into the executive session prior to the open session.

**Executive Session:**

A motion was made by Sheriff Michael Wade, and properly seconded by Mr. John Saunders, that members of the Commission convene into Executive Session under the Code of Virginia, pursuant to Section 2.2.2711, to discuss specifically personnel issues, Tri-River ASAP personnel issues, and Old Dominion ASAP personnel issues. All were in favor.

**Return to Open Session:**

A motion was made by Sheriff Wade, and properly seconded by Mr. Saunders, to certify that only matters related to personnel issues, Tri-River ASAP personnel issues, and Old Dominion ASAP personnel issues and potential legal issues were discussed during the closed meeting and that no action was taken. All were in favor.

A motion was made by the Honorable Mary Jane Hall, and properly seconded by Mr. Saunders, to bring Ms. Angela Coleman's, Executive Director for the Commission on VASAP, salary in compliance with the Virginia State Budget Bill requirement. All were in favor.

A motion was made by Sheriff Wade, and properly seconded, to extend Old Dominion ASAP's conditional certification for 90 days. All were in favor.

A motion was made by Sheriff Wade, and properly seconded by Mr. Saunders, to extend Tri-River ASAP's conditional certification for 90 days. All were in favor.

**Approval of Minutes:**

Mr. Oscar Brinson, Legal Counsel for the Commission on VASAP, stated that a correction needed to be made to the quarterly minutes of June 5, 2015. Mr. Brinson stated that on page three, it was written, "setting," and it should have been "savings." Judge Hall also made a correction to the June 5, 2015 minutes. Judge Hall stated that she was present during the roll call vote to certify that only matters that related to Tri-River ASAP personnel issues, Bull Run ASAP personnel issues, Old Dominion ASAP personnel issues, and potential legal issues were discussed during the closed meeting.

A motion was made by Judge Hall, and properly seconded by Mr. Saunders, to approve the minutes with the corrections as noted by Mr. Brinson and Judge Hall. All were in favor.

### **Executive Finance Report:**

The Executive Finance Committee report was presented by Mr. Roy-Keith Lloyd.  
The Executive Finance Committee met on September 4, 2015.

### **Certification**

#### **Capital Area ASAP**

Mr. Lloyd reported that on August 6, 2015, a certification review was conducted at the Capital Area ASAP in order to determine if the deficiencies and areas of attention as outlined in the prior certification report, dated March 4, 2015, had been corrected.

The Executive Finance Committee was pleased to report that great improvements were demonstrated by the Capital Area ASAP.

Based on the revisit and the progress demonstrated, the Executive Finance Committee recommended that Capital Area ASAP be granted full certification and for the Commission staff to continue monitoring all ignition interlock removals for the next 90 days.

Judge Hall asked, "With respect to the recommendation from the Executive Finance Committee for the Commission staff to continue to monitor all ignition interlock removals for the next 90 days; is there a concern with ignition interlock during those 90 days? If Capital Area ASAP is certified, what redress might the Commission have?"

Ms. Coleman responded that the Capital Area ASAP's performance is good. The monitoring of all ignition interlock removals for 90 days is to assist the program. Ms. Coleman added that Capital Area ASAP has met all the requirements for full certification, and does not anticipate any problems.

A motion was made by Judge Hall, and properly seconded by Delegate David J. Toscano, to certify Capital Area ASAP. Eight were in favor. Mr. James H. Johnson recused himself from voting.

#### **New River Valley ASAP**

Mr. Lloyd reported that on August 12, 2015, a certification review was conducted at the New River Valley ASAP in order to determine if the deficiencies and areas of attention as outlined in the prior certification report, dated March 4, 2015, had been corrected.

The Executive Finance Committee reported that New River Valley ASAP has also demonstrated great improvement.

Based on the demonstrated progress, the Executive Finance Committee recommended that the New River Valley ASAP be granted full certification.

A motion was made by Delegate Toscano, and properly seconded by Judge Hall, to certify New River Valley ASAP. All were in favor.

### **Ignition Interlock Summary**

Additionally, Mr. Lloyd presented the Ignition Interlock Summary Report. The report provided an overview of Virginia's ignition interlock installation numbers.

As of July, there were 9,018 ignition interlock units installed in Virginia. Mr. Lloyd noted that the units installed have increased by 507 from the totals provided in May, 2015. The report also included the market shares of the four ignition interlock vendors.

Delegate Miller added that he is glad that the vendors no have issues and hopes that this continues. Delegate Miller thanked the vendors for their hard work.



### **Executive Director's Report:**

Ms. Coleman presented the Executive Director's report.

#### **Governors' Highway Safety Association Conference (GHSA)**

Ms. Coleman stated that over the last year, the Commission has made reference to the traffic records electronic data system (TREDS) that was created for VASAP by the Highway Safety Office at the Department of Motor Vehicles (DMV), under the direction of commission member Mr. Saunders, in an effort to standardize and automate the increased statewide ignition interlock workflow generated by the passage of the Commonwealth's all-offender ignition interlock legislation in 2012. The system provides for automated collection and tracking of interlock installations, system alerts at various levels of the case lifecycle, and centralized data access for all 24 local ASAPs and the four interlock vendors.

Ms. Coleman announced that on September 1, 2015, at the Governors' Highway Safety Association Conference (GHSA) in Nashville, the Virginia DMV was recognized with the Peter K. O'Rourke Special Achievement Award in the field of highway safety for creating TREDS. Ms. Coleman attended the GHSA conference in Nashville and was present as the DMV was awarded for this achievement.

On behalf of the VASAP system, Ms. Coleman thanked the Director of Highway Safety, Commissioner Richard D. Holcomb, commission member, Mr. John Saunders, and Special Programs Coordinator for the Commission, Mr. Christopher Morris, for the support and the work that they have provided in making the TREDS system possible.

Mr. Saunders acknowledged DMV Deputy Director, Ms. Angelissa Jennings, and her team for the work that they have done. Mr. Saunders stated that 33% of fatalities on Virginia's Highways are alcohol related and that the work DMV and VASAP does is about saving lives. He added that it is just an honor to work with Ms. Coleman and VASAP in helping drive that number down. He thanked everyone and he looks forward to doing more projects in the future.

#### **Ignition Interlock Regulations**

Ms. Coleman gave special thanks to Delegate Toscano for helping the Commission on VASAP push the ignition interlock regulations through the Governor's Office. The proposed regulations have been signed and completed. The Commission is ready to move to the next step. The electronic comment period starts on September 21<sup>st</sup> and runs through November 20, 2015. The public will be able to make comments on the town hall website. There will be instructions on how to access this part starting next week on the Commission's website. Ms. Coleman stated that an in-person public comment session will be conducted on Thursday, November 5, 2015 at 10:00 a.m. in room B of the General Assembly Building, 201 N. 9<sup>th</sup> Street, Richmond, VA 23219.

Delegate Miller also thanked Delegate Toscano for assisting the Commission with the regulations.

### Multi-State Ignition Interlock Forum

Ms. Coleman stated that the Commission on VASAP will be hosting the first Multi-State Ignition Interlock Forum on October 26-29, 2015 at the Wyndham Virginia Crossings Hotel & Conference Center in Glen Allen, Virginia. She added that the Commission initially was trying to host the event with only the bordering states; however, the word spread and other states asked to participate because of the items that are going to be discussed, specifically reciprocity. Ms. Coleman announced that 17 states will be represented in the Multi-State Ignition Interlock Forum. The Commission is trying to break down some of the barriers for individuals that have to transfer their ignition interlock from one state to another.

Delegate Miller will be in attendance, and all of the Commission Members were also invited if their schedule permits. Ms. Coleman stated that, "I think that this is an exciting time for us to showcase not only what we do in VASAP but to also build on what we are doing with DMV."

Ms. Coleman announced that Virginia has been selected to be the host of the Association of Ignition Interlock Administrators conference in 2017. All fifty states will be represented.

Delegate Miller added that the reputation that VASAP has around the country comes from the ground up and the system works because the ASAP staff does a good job running the local programs which makes it much easier for the Commission staff to be impressive on the national level. Delegate Miller added that it is a complete team effort and that it is great to show that the Commonwealth of Virginia is on the leading edge of such an important highway safety issue as drunk driving.

### VASAP Conference

Ms. Coleman provided an overview of the VASAP Conference on August 24-25, 2015. Different this year was that the VASAP Conference included the 40<sup>th</sup> Anniversary Historical Overview and Presentation of the VASAP program. She also presented a copy of a Proclamation that Governor Terry McAuliffe signed recognizing 40 years of VASAP. The dinner was a success with 190 people in attendance. Ms. Coleman stated that some of the attendees included the former Commission Chair, Senator Henry Marsh; Deputy Secretary of Public Safety, Ms. Tonya Chapman; the Region 3 Director from the National Highway Traffic Safety Administration, Dr. Elizabeth Baker; Sheriff Wade who is the longest serving Commission Member; Mr. Brinson, who has been the Commission's legal counsel since the ASAP's inception; and several retired directors. The Commission is very grateful to have had two traffic reporters from CBS 6, Ms. Kristen Leuhrs and Mr. Raymond Hawkes, who served as emcees. Ms. Coleman stated, "I think that they really put the icing on the cake for the evening." The Commission presented Ms. Leuhrs and Mr. Hawkes with some official thank you letters signed by Delegate Miller.

Ms. Coleman added that former Richmond City Councilman Marty Jewel presented the special address. She stated that Mr. Jewel was previously in the ASAP program and gave a very passionate speech in which he spoke about VASAP from the perspective of someone who had experienced the program firsthand. Ms. Coleman stated that she is really grateful to him for sharing his personal story.



### Technological Initiatives

Ms. Coleman announced that the Commission on VASAP has a twitter account. She added that the Commission is currently following two accounts, the Virginia General Assembly and the Virginia DMV. The Commission on VASAP can be followed @Commissionvasap.

The Commission will post pictures from the 40th anniversary on the twitter account. The PowerPoint presentation of the historical overview that was presented will be available to view on the VASAP public server.

Additionally, Ms. Coleman provided an update of the online payment system. She stated that there is a projected start date of December 1, 2015, and that more training will be provided at VASAPDA Conference. The benefit to an online payment system is that offenders will be able to make payments at home from their computer or smart devices and they will not be restricted to the local ASAPs' office hours, which vary across the state. Having the online payment system available will benefit the ASAP programs. It is predicted that there will be an increase in revenue.

Lastly, Ms. Coleman thanked the Commission staff for their hard work to make the VASAP conference a success along with the 40<sup>th</sup> anniversary overview.

The Honorable George D. Varoutsos also thanked the Commission staff for participating with DMV at the Judicial Conference for the District Court Judges.

### VASAPDA

Ms. Robyn Allen, President of the VASAP Directors' Association, presented the VASAPDA report.

Ms. Allen also thanked the Commission staff for the wonderful training.

She announced that VASAPDA has developed a board manual for each local program's policy board members that is comprehensive in providing the functions and responsibilities of policy board members. Ms. Allen also announced the upcoming VASAPDA fall training in October 2015. The VASAPDA conference will focus on the case management and ignition interlock manuals. The training will be provided by the Commission staff.

### Meeting Dates:

December 11, 2015

10:00 a.m.

### Adjournment:

The meeting was adjourned by Delegate Miller.



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Delegate Jackson H. Miller, Chairman